

National Right to Housing Network – Community Outreach Coordinator

One-year Term Contract – November 1, 2021, to October 31, 2022 (\$38-41 per hour, 30 hours a week)

National Right to Housing Network

[The National Right to Housing Network](#) (NRHN) is a broad-based, grassroots civil society network established to fully realize the right to housing in Canada. The goals of the network are to: hold government to account for the implementation and growth of Canada's commitment to the right to housing as a fundamental human right; and build the community-based infrastructure and culture that supports meaningful implementation of the right to housing. The NRHN includes a [Steering Committee](#) of key leaders, thinkers, experts, and people with lived experience of homelessness and inadequate housing. In addition to the Steering Committee, the NRHN has working groups to organize collaboration on research, government relations, community initiatives, strategic cases, and ad hoc issues as they arise. The Network launched in February 2020, and now includes over 350 organizational and individual members.

The position

Reporting to the NRHN Project Manager, the Community Outreach Coordinator is a skilled organizer with experience working with diverse stakeholders and a dedication to the right to housing and ending homelessness in Canada.

The Outreach Coordinator will be responsible for administering a project for the NRHN to:

- Create a **national database of legal resources** for tenants and persons experiencing homelessness to advocate for their human right to housing and challenge discrimination through local and provincial/territorial mechanisms,
- Facilitate a knowledge exchange between tenant advocates and organizations **through a Pan-Canadian virtual convening**; and
- Draw from advocacy stories to create a **storytelling report of key tenant advocacy moments** from across Canada.

Drawing from their experience in community outreach and organizing, and using superb relationship building skills and creativity, the Outreach Coordinator's mission is to strengthen the connective tissue among tenant movements in Canada. The ideal candidate will have experience in relationship-building with tenant advocates, in tenant rights, in operationalizing projects, and in developing online learning/database platforms.

This requires advanced skills to conduct extensive outreach in diverse regions across the country to identify legal tenant resources and build relationships with on-the-ground tenant advocacy movements as well as service providers. They must demonstrate thoughtfulness and intelligence in decision-making, as well as a passion for social justice and a willingness to both develop relationships, create human rights content, and do the tactical nitty gritty of administering a project for the NRHN.

The Outreach Coordinator will work independently from a home office. They will be supported by the NRHN Project Manager, NRHN Research and Communications Coordinator, and NRHN Steering Committee through regular online video conferencing and conference calls.

Candidates with lived experience of homelessness and/or who self-identify as being from a marginalized

community, including Indigenous peoples, racialized persons, and 2SLGBTQQIA people, are encouraged to apply and will be prioritized. We ask that these candidates indicate their relevant identities in their cover letters.

Qualifications

The position requires a passion for social justice, a belief in the human right to housing, and a sense of urgency to end and prevent homelessness and housing need in Canada. In addition, the position requires:

- Bachelor's degree or equivalent (we also value relevant experience in lieu of a degree)
- Excellent verbal and written communication skills
- Knowledge of online database development and organization
- Knowledge of e-learning content development and effective user experience (UX) design
- Experience conducting outreach with diverse stakeholders in networks or coalitions
- Experience in and/or passion for community outreach and relationship-building with on-the-ground service providers and legal clinics
- A talented and persuasive writer
- Ability to take leadership and manage projects in a fast paced, virtual team environment
- The ability to cope with and embrace change, risk, ambiguity and uncertainty
- Ability to forge strong team relationships in a virtual office environment
- Receives and relays criticism constructively; comfortable managing conflict and disagreement to a productive conclusion
- Willingness and ability to work with multiple cultures in an inclusive and respectful manner
- Willingness to work from a home office

Responsibilities

- Responsible for implementing and measuring the success of a project to promote the right to housing for tenants and persons with lived experience of homelessness. This includes:
 - Creating a **national online database of legal resources** for tenants and persons experiencing homelessness to advocate for their human right to housing and challenge discrimination through local and provincial/territorial mechanisms,
 - Facilitating a knowledge exchange between tenant advocates and organizations **through a Pan-Canadian virtual convening (similar to a multi-day online conference and networking session);** and
 - Drawing from advocacy stories to create a **storytelling report of key tenant advocacy moments** from across Canada.
- Participating in and supporting NRHN virtual and in-person community outreach efforts and events
- Participating in strategic planning and implementation for the NRHN with a commitment to constant improvement

Other Expectations

- Proactively promote the right to housing.
- Always work with participants from a human rights-based approach.
- Ensure any contact or communication with network members, network leaders, government groups, organizations, and other stakeholder occurs in a professional manner.

- Ensure expenses and other required reports are submitted on time and accurately.
- Act and operate with the highest possible ethical standards including but not limited to: avoiding real or perceived conflicts of interest; protecting client, volunteer and donor confidentiality; working with integrity; protecting human rights; ensuring transparency; and, ensuring a high standard of public accountability.

Software and Technological Applications Used

- Adobe Creative Suite
- Microsoft 365
- Microsoft Office
- Microsoft Teams
- Google Docs
- NationBuilder
- WordPress
- Zoom Online meetings and webinars
- Survey Monkey

Work Environment

- This position can be located anywhere in Canada with preference for a location that is easily accessible to an international airport.
- This position requires the ability to work from a virtual/home office location without the standard support available at a traditional office.

Application Process

- **Deadline to apply is October 1, 2021.** Please include a cover letter expanding on your related experience and why you want to work for the National Right to Housing Network, and send it to michele@housingrights.ca with subject line, "Community Outreach Coordinator Application."
- The expected start date is late October/early November 2021, \$38-41 per hour, 30 hours a week for one year.
- The NRHN is an Allied Network of the Canadian Alliance to End Homelessness (CAEH), in which CAEH supports the administrative infrastructure of the NRHN with the purpose of advancing their common work of advancing the right to housing and ending homelessness in Canada. As such, the Community Outreach Coordinator will be contracting with the CAEH while being accountable to the NRHN Steering Committee and membership.

Please note, only selected applicants will be contacted to continue in the hiring process. Please do not follow-up once you've sent your application.